



**WHITFIELD EDUCATION FOUNDATION
INNOVATIVE TEACHING GRANTS
2018 - 2019**

Dear Applicant,

The Whitfield Education Foundation encourages you to apply for an innovative teaching grant as an individual, grade level, or department. The goal of the WEF is to award \$50,000 annually in mini-grants. *WEF's philosophy is to fund INNOVATIVE ideas that would not otherwise be possible within the regular budget.* It is the Foundation's hope that once these ideas are funded and proven successful, they would then be presented to the Board of Education for future funding. **It is the policy of the Foundation to fund an idea only one time.**

DEADLINE FOR ENTRIES IS FRIDAY, MARCH 9, 2018.

Any personal property, equipment, or other items purchased with WEF grant funds shall become the property of the particular Whitfield County school in which the grant award winner is employed at the time of the grant application. If grant award winner moves, for any reason, from said school, possession and the proprietary interest of said personal property, equipment or other items shall remain with said school.

**WINNING GRANTS WILL BE ANNOUNCED DURING THE WEEK OF
PRE-PLANNING.**

Winning grant authors must submit the following items to the WEF office no later than May 18, 2019:

- 1) completed WEF balance sheet including copies of invoices and/or receipts
- 2) a check for any unused funds
- 3) a brief summary of the project results

WEF Board of Trustees requires the winning teachers to be prepared to showcase their project upon request.

JUDGES AND JUDGING

The judging committee is composed of retired and current administrators from outside of the Whitfield County School system. Proposals are duplicated and distributed to each judge for consideration and evaluation.

Criteria for judging include the following:

- Procedural rules followed as stated.
- Proposals must have a solid link to curriculum goals.
- Ideas are more important than equipment or materials.
Equipment and materials are covered only as they support a worthy idea.
- The proposal must address an important educational need.
- *The larger the number of students served, the better the chance of being selected. This is not to say that smaller groups with special needs will not be considered.*
- Items requested must be specific with names or titles of materials and how they meet objectives.
- Ideas that are new to the system and/or serve a pressing need will receive special consideration.
- Support literature and research should not be included in application.
- Whitfield County schools personnel salaries will not be funded.
- Technology will be funded only when supported by an innovative idea which primarily involves student use. **Also, technology purchases must align with WCS Technology system equipment requirements and purchasing procedures.**
- Neither field trip funding nor refreshments for students should be the primary focus of any grant proposal.
- Prior BOE approval where applicable (Example: new construction)
- **An itemized budget and short summary of project must be included with application but does not count as part of the two- page maximum.**

Departments or grade levels may work together. However, applications are limited to one per teacher, grade level, or department.

SEND ONE (1) COPY, NOT STAPLED, TO THE FOUNDATION OFFICE.

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